



## DISTRCT COST SHARE PROGRAM ASH TREE REPLACEMENT INSTRUCTIONS/GUIDELINES

- 75% cost-share up to \$100 maximum per tree for replacement of an infected ash tree with an approved native species.
- Minimum replacement tree diameter of 1½ inches is required.
- A maximum of two trees replaced per individual/household
- Removal of an infected ash tree(s) is required for participation in the program. (removal of other species are not eligible for cost-share program)
- Priority given to private residential and homestead locations.
- Participants must reside in DeKalb County. Trees must be planted in DeKalb County.
- Tree(s) must be planted within one year of SWCD Board approval.

### Step-by-step instructions for participating in the program are as follows:

1. Complete an application for participation in the Ash Tree Replacement District Cost Share Program and submit to DeKalb County SWCD located at 942 W 15<sup>th</sup> Street, Auburn, IN 46706.
2. A member of the DeKalb SWCD will contact you to verify the species of tree(s) planned for removal.
3. After verification the completed application will be taken to the monthly DeKalb SWCD board meeting for approval of participation in the program. (The DeKalb SWCD Board meets the 3<sup>rd</sup> Thursday of each month. Applicants are welcome to attend but not required.) You will be notified when your application is approved.
4. Applicant is responsible for all up-front payments. Reimbursement will be made directly to the applicant whose name is on the application upon completion of the requirements of the program.
5. After notification that your application has been approved you can then remove the infected tree(s). **(You are not eligible for cost-share funds when trees are removed prior to approval for participation in the program by the DeKalb SWCD Board)**
6. After removal of the infected tree(s) you may plant the tree(s) or hire someone to plant them; cost-share amount per tree will remain the same.
7. Minimal tree diameter of 1 ½ inches is required. The following species are approved for participation in the program:
  - Maple – Red or Sugar varieties only
  - Oak – Black, Chinquapin, Red, and White recommended
  - Spineless Honey Locust
  - Tulip/ Popular

*(Please note if you live in a municipality and are planting a tree in the street right-of-way, check with your local street department to see if these tree species are approved for planting)*

8. Once tree planting has been completed it is the responsibility of the applicant to notify DeKalb SWCD by submitting a copy of the receipt for tree(s) planted.
9. DeKalb SWCD will verify the work has been completed per terms of the program.
10. Upon verification of work being completed applicants file will be taken to the DeKalb SWCD board meeting for payment approval. Cost share funds will then be sent to the applicant.

If you have questions or would like more information on the Ash Tree Replacement District Cost Share Program contact the DeKalb County SWCD at 260-925-5620 x3.